**INVITATION TO BIDDERS**

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**OFFICE OF THE PRESIDENT**

**CONSTRUCTION OF THE PROPOSED OFFICE BUILDING FOR THE RESIDENT DISTRICT COMMISSIONER, BUSHENYI DISTRICT.**

**PROCUREMENT REFERENCE NO: OP/WORKS/2021-22/00024**

The **Office of the President** has allocated funds to be used for the construction of the proposed **Office Building for the Resident District Commissioner, Bushenyi District**.

1. The Entity invites sealed bids from eligible bidders for the provision of the above works.
2. Bidding shall be conducted in accordance with the procedures contained in the Public Procurement and Disposal of Public Assets Act, 2021 (the Act as Amended) and the Regulations made under the Act and is open to all bidders but reserved to local and Resident Providers.
3. Interested eligible bidders may obtain further information and inspect the bidding document at the address given below at 7(a) from **9:00 am and 4:00 pm*.***
4. The bidding document which has been prepared in the English languagemay be purchased by interested bidders at 7(b) upon payment of a non-refundable fee of ***UGX 100,000 (Uganda Shillings One Hundred Thousand only)****.* The method of payment will be by bank advice form that may be obtained from the Accounts Department at the Office of the President. Payment can be made in any bank and the payment details presented to the Procurement and Disposal Unit before obtaining a copy of the bidding document. The document will be available for pick up at the address in No. 7(b) below. No liability will be accepted for loss.
5. Bids must be delivered to the address below at 7(c) at or before ***11:00 am on*****19th October, 2021**. All bids must be accompanied by a bid security of ***UGX 10,000,000 (Uganda Shillings Ten Million Only)****.* Bid securities must be valid until **13th May, 2022**. Late bids shall be rejected. Bids will be opened in the presence of the bidders’ representatives who choose to attend at the address below at 7(b) at **11:30 am on 19th October, 2021.**
6. There shall be a pre-bid meeting/site visit at ***site location in Bushenyi*** on the dates indicated in the proposed schedule in this notice.
7. Bidders should note the following:
8. Documents may be inspected at: Office of the President, Procurement and Disposal Unit

 **Plot No. 9/11, Apollo Kaggwa Road**

 **New Building 2nd Floor, Room 1212**

 **P. O. Box 7168, Kampala**

 **Telephone: +0414 255 721,**

1. Documents will be issued from: ***Same as 7(a) above***
2. Bids must be delivered to: **Same as 7(a) above**
3. Address of bid opening: ***Same as 7(a) above***
4. The Planned Procurement Schedule (subject to changes) is as follows:

| **Activity** | **Date** |
| --- | --- |
| 1. Publish bid notice
 |  **3/09/2021** |
| 1. Pre-bid meeting/ Site visits where applicable
 | **24/09/2021** |
| 1. Bid closing date
 | **19/10/2021** |
| 1. Bid opening date
 | **19/10/2021** |
| 1. Evaluation process
 | **29/10/2021** |
| 1. Display and communication of best evaluated bidder notice
 |  **4/11/2021** |
| 1. Contract signature
 | ***After expiry of at least 10 working days from display of the best evaluated bidder notice* *and where applicable the Attorney General’s approval*.**  |

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|  **SECRETARY, OFFICE OF THE PRESIDENT** |  |